



PUBLIC ADDRESS OF RECORD NOTICE

The California Board of Naturopathic Medicine is required by regulations to provide the public with accurate information regarding its licensees (Title 16, California Code of Regulations, Division 40, Section 4204). This means we must make your Name and Address of Record available on the Internet as well as provide that information to other interested parties.

In order to comply with these requirements, we must collect the following information:

- (1) **Public Address of Record:** Will be designated public information. *(Will be posted on website. May be the same as Street and/or Mailing Address.)*
- (2) **Mailing Address:** Address to which all mail will be sent. *(Usually home address - Confidential. May be the same as Street Address and/or Address of Record.)*
- (3) **Street Address:** Used if your Public Address of Record is a PO Box in a rural area with no postal service - the board must have your physical practice location

In addition, the Board must be notified of any changes to your Name, Mailing, Street, or Address of Record within 14 days of the change. A name change requires a photocopy of a marriage certificate, divorce decree, or driver's license. When reporting those changes, please use the "Notification of Change of Name & Address" form ND-107 available on our web site. If you wish to notify us of an address change without using the form, you may notify us by e-mail or in writing giving us both the old and new addresses.

Your Name and Public Address of Record will eventually appear on our website under the heading "License Look-Up" and will be made available to the public upon demand. All correspondence from the Board and all licenses will be mailed to the Mailing Address.

If you have any questions, please contact our office at the phone number listed above.