Annual Budget Process

August – December

Development of the Governor's Budget

Includes all adjustments to your budget including Employee Comp, Benefits, Retirement, and BCP's Governor's Budget released Jan 10th

February - June

Enactment of the Budget Act

➤ The proposed Governor's Budget is accompanied by a budget bill that has to pass both houses in the Legislature (and is reviewed by the LAO) before it is finally signed by the Governor (includes SFL & MR)

July — June (Budget Year)

Implementation of the Budget

Departments have a responsibility to operate within budgeted levels and to comply with any restrictions imposed by the Legislature

Annual Budget Change Proposal Process

BCP's Due

to Budget

Office End

of May

April

DCA Budget Office will issue a BCP memo with guidelines and due dates

Proposals should be concise and clearly state what the problem is (what harm is coming to consumers or the public if no action is taken?) and how the proposal solves that problem

June – August

Budget office will work with your program on suggested edits before submission

Due dates include lead time built in for DCA Exec and Agency reviews Final BCP's are due to DOF in September

Oct – December

Budget Act

June 15th

Finance will ask clarifying questions as well as recommend edits

Program will work collaboratively with DCA budget office and DOF to finalize proposals Approved BCP included in Jan 10th GB

February - May

Program will testify at BCP committee hearings at the Legislature in Feb

Emergency proposals for the upcoming budget year can be submitted through the Spring Finance Letter and May Revision process