

§XXXX.X Intravenous Therapy Course Provider Approval.

(a) An individual or business applying for Committee approval as an intravenous (IV) therapy course provider shall submit a completed application to the Committee that shall include the following:

- (1) Identifying information for the name, location and contact for the course provider.
- (2) A course outline showing how the material required by section 3640.8 of the Code and sections 4237.1 will be covered.
- (3) A description of:
 - (A) the methods of instruction,
 - (B) the total number of hours in the course and the course location,
 - (C) the methods of evaluation for both instructor evaluation of student achievement of course objectives and for student evaluation of course content and course instructor,
 - (D) the course instructor's qualifications
 - (E) a commitment that the provider shall only issue a certificate of completion to a participant upon the participant's passage of a summative assessment of the participant's understanding of the IV therapy coursework. The assessment shall have a minimum cumulative passing score of at least eighty percent (80%).
 - (F) a certification under penalty of perjury that the information provided in the report is true and correct.

(b) The Committee will review the application and decide whether or not to approve to the provider. A provider will not be approved for more than a two-year period. Following approval by the Committee within each two-year period, the provider may offer an unlimited number of IV therapy courses.

(c) An approved provider shall have a written and published policy, available on request, which provides information on:

- (1) refunds in the case of non-attendance
- (2) time period for return of fees
- (3) notification if course is cancelled

(d) The approved provider is required to accept full responsibility for each and every course, including but not limited to recordkeeping, advertising course content, issuance of certificates, and instructor qualifications.

(e) Approved providers shall keep the following records for a period of four years:

- (1) records of dates and places each course is given,

(2) instructor curriculum vitae or resumes

(3) names and license numbers of naturopathic doctors who take the IV therapy course and a record of any certificate issued to them.

(f) Provider approval is non-transferable.

(g) Approved providers must notify the Committee within thirty (30) days of any changes in information that was submitted on the most recent approved application to the Committee.

(h) Approval of an IV therapy course provider may be withdrawn if the Committee later discovers misrepresentation in an advertisement or in any information required by the Committee in accordance with this section.

Note: Authority cited: Sections 3622 and 3640.8, Business and Professions Code.
Reference: Sections 3620.1 and 3640.8, Business and Professions Code.

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