

California Board of Naturopathic Medicine			
ND Application - Business and Professions Code 3630			
(Workload Costs)			
Workload Tasks	Per Application	Minutes Per Application	AGPA
Application received, processed & distributed	1	15	15
Cashiering - Input into IT systems & prepare trial balance	1	30	30
Initial review of application & identify deficiencies	1	60	60
Deficiency letters sent, if applicable	1	30	30
Communication - email, phone, etc.	1	60	60
Final review	1	90	90
Mailing receipts upon request	1	15	15
Prepare & approve application	1	30	30
Minutes per Classification			330
Hours by Classification			5.5
Costs by Classification			\$616
Total Costs:			\$616

AGPA - Associate Governmental Program Analyst (\$112/hr - includes DCA Distributed Admin)

California Board of Naturopathic Medicine Initial License - Business and Professions Code 3630 (Workload Costs)			
Workload Tasks	Per Application	Minutes Per Application	AGPA
Application received, processed & distributed	1	15	15
Cashiering - Input into IT systems & prepare trial balance	1	30	30
Initial review of application & identify deficiencies	1	60	60
Daily Report Run/Track	1	30	30
Deficiency letters sent, if applicable	1	30	30
Communication - email, phone, etc.	1	60	60
Final Review	1	90	90
Mailing receipts upon request	1	15	15
Prepare & issue license	1	30	30
Minutes per Classification			360
Hours by Classification			6.0
Costs by Classification			\$672
Enforcement-Related Allocation			\$564
Total Costs:			\$1,236

AGPA - Associate Governmental Program Analyst (\$112/hr - includes DCA Distributed Admin)

California Board of Naturopathic Medicine License Renewal - Business and Professions Code 3634 (Workload Costs)			
Workload Tasks	Per Application	Minutes Per Application	AGPA
Application received, processed & distributed	1	15	15
Cashiering - Input into IT systems & prepare trial balance	1	30	30
Initial review of application & identify deficiencies	1	30	30
Daily Report Run/Track	1	30	30
CE Audit	1	90	90
HCAI Survey Tracking	1	15	15
Deficiency letters sent, if applicable	1	30	30
Communication - email, phone, etc.	1	60	60
Final Review	1	30	30
Mailing receipts upon request	1	15	15
Prepare & issue license	1	15	15
Minutes per Classification			360
Hours by Classification			6.0
Costs by Classification			\$672
Enforcement-Related Allocation			\$564
Total Costs:			\$1,236

AGPA - Associate Governmental Program Analyst (\$112/hr - includes DCA Distributed Admin)